

LKM100 APPLICATION GUIDELINES SEMESTER I, ACADEMIC SESSION 2021/2022

**FOR POSTGRADUATE STUDENTS IN USM MAIN CAMPUS
AND IPPT ONLY**

**APPLICATION PERIOD IS FROM
23 September 2021, 8:15 am to 24 September 2021, 5:15 pm
(Malaysian Time Zone)**

**Kindly ensure that you have read and understood all the instructions
before filling in the APPLICATION form.**

CLASS PLACEMENT

**APPLICATION IS NOT BASED ON FIRST COME FIRST
SERVED BASIS**

PRIORITY is given to final year Master/Ph.D. students,
postgraduate students who have viva and/or submitted their
thesis, and postgraduate students who have registered before
year 2021.

DURATION & COURSE EVALUATION

100% COURSEWORK

Classes will begin on 11 October 2021 and the semester will
end on 20 February 2022.

For this semester, the course evaluation is 100% Coursework.

CLASS TIME & TEACHING PLATFORM

ONLINE USING WEBEX PLATFORM

Classes will be held **TWICE** a week and each class is **TWO** hours
long.

Classes will be conducted **ONLINE** using WebEx platform.

COURSE REQUIREMENT

**YOU MUST BE A REGISTERED USM POSTGRADUATE
STUDENT**

All postgraduate students may apply in any semester **EXCEPT**
for **INDONESIAN** postgraduate students, who may only
apply in Semester I of every academic year (special class
slot).

CLASS SLOTS

CHOOSE TWO DIFFERENT CLASS SLOTS

Arrange your choices according to your main preference (**All
class times are in Malaysian Time Zone**).

If your course enrollment is successful, you will be given **only
ONE** class slot based on availability.

Due to the huge enrolment number, we are **unable to
entertain requests to change slots, so please CHOOSE
CAREFULLY.**

COURSE NOTIFICATION

VIA EMAIL

You will **receive an email notification**, whether your application is successful or otherwise, **between 7 – 10 October 2021**.

UNSUCCESSFUL ENROLLMENT

PLEASE TRY AGAIN

Please try again in subsequent semesters as LKM100 is offered every semester. **Appeals are subjected to slots availability only and priority as described in Class Placement.**

CORRECT INFORMATION

AS REGISTERED IN USM DATABASE

Fill in the form with relevant details as registered in USM database, such as full name, passport number, matric card number and corresponding email address. **We are unable to process your application if the information is incomplete or incorrect.**

ONE APPLICATION ONLY

YOU ARE ONLY ALLOWED TO SUBMIT ONE APPLICATION

In the occasion where **more than one application has been submitted, only the first application will be accepted.** In addition, we are **unable to process application made on behalf of anyone else.**

POSTGRADUATE STUDENT REGISTERED IN ENGINEERING & HEALTH CAMPUS

PLEASE CONTACT

For Engineering Campus, please contact Madam Siti Rashidah at pbshidah@usm.my

For Health Campus, please contact Madam Helmey Zainee at zainee@usm.my

MICROSOFT FORMS

APPLICATION MUST BE SUBMITTED VIA MICROSOFT FORMS USING YOUR OFFICIAL USM STUDENT EMAIL

From 8:15 am, 23 September 2021 (Thursday) to 5:15 pm, 24 September 2021 (Friday) [Malaysian Time Zone].

PLEASE FILL OUT THE FORM AT

<https://forms.office.com/r/1jUDgXMe0G>

or scan the QR code below



THANK YOU

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